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School District of Clay County e-agenda



**School District of Clay County
Green Cove Springs, Florida**

**Teacher Inservice Center - Fleming Island High School
2233 Village Square Parkway**

**Hearing for Special Actions Regarding Students - 4:00 p.m.
REGULAR MEETING - 7:00 p.m.**

August 20, 2009 Regular Meeting

Invocation

Pledge of Allegiance

Call to Order

1. Attendance

Minutes:

Present: Carol Studdard, District 2; Charles Van Zant, Jr., District 3; Frank Farrell, District 4; and Lisa Graham, District 5. Superintendent Ben Wortham was also present.

Carol Vallencourt, District 1, was not present.

Consent Agenda

Superintendent

2. C-1 Minutes of Workshop/Special Meeting on 07/09/09, Disciplinary Hearing & Regular Meeting on 07/16/09 and Special Meetings on 07/20/09 & 08/03/09

Attachment: Minutes - 07-09-09 - Workshop.pdf

Attachment: Minutes - 07-16-09 - Disciplinary.pdf (Confidential Item)

Attachment: Minutes - 07-16-09 - Regular.pdf

Attachment: Minutes - 07-20-09 - Workshop.pdf

Attachment: Minutes - 08-03-09 - Special Meeting.pdf

School Board Attorney

3. C-2 Settlement Agreement with Sharon Tetrick

Deputy Superintendent

4. C-3 Advertise amendments to CCSB Policy 6GX-10-6.81 Responsibilities for Student Transportation Services

Attachment: CCSB - Amendment 6 81 Responsibilities for Student Transportation Services.pdf

5. C-4 Advertise new CCSB Policy 6GX-10-2.35 Anti-Fraud

Attachment: CCSB - Amendment 2.35 Anti-Fraud - 08-20-09.pdf

6. C-5 Proposed Staff Allocation Changes 2009-10

Attachment: Allocation Summary - Current Backup August 20 2009 (2).pdf

Human Resources

7. C-6 Personnel Consent Agenda

Attachment: Personnel Consent Agenda 8-20-09.pdf

Instruction

8. C-7 Grant(s) Approval

Attachment: August 2009 Grant Approval.pdf

9. C-8 Contract for Tutorial Services for Private Schools Participating in Title I Services

Attachment: Contract for Services.doc

10. C-9 Memorandum of Agreement between the School Board of Clay County and the Baker County Health Department regarding the Baker County Mobile Dental Bus

Attachment: Dental Van Attachments 09-12.pdf

Attachment: Dental Van 09-12.pdf

11. C-10 Interagency Agreement for Cost Sharing Expenses between the School Board of Clay County and Clay Behavioral Health Center

Attachment: CBHC PECO.pdf

12. C-11 Memorandum of Agreement between the Clay County Health Department and the School Board of Clay County regarding School Health Services

Attachment: CCHD MOA.pdf

13. C-12 Contract between the School Board of Clay

County and Clay Behavioral Health Center regarding Outreach Services

Attachment: CBHC ARRA.pdf

14. C-13 Co-Enrollees List for July, 2009

Attachment: Co-Enrollee List for July 2009.pdf (Confidential Item)

15. C-14 FLVS VIP (Florida Virtual School - Virtual Instruction Program) Contract

Attachment: Clay County District Contract 2009-2010 with Florida Virtual School .pdf

16. C-15 Contract between Clay Behavioral Health Center and the School Board of Clay County regarding Substance Abuse Prevention Education

Attachment: CBHC Health Educator.pdf

17. C-16 FLVS (Florida Virtual School) Franchise Contract

Attachment: Clay County Franchise.pdf

18. C-17 Revision to the Policies and Procedures for the Provision of Specially Designed Instruction and Related Services for Exceptional Students (SP&P).

Attachment: SPP List of Revisions.pdf
Attachment: 2009 SPP - REVIEWED (Clay) (2).pdf
Attachment: SP&P Signature Page.pdf

19. C-18 Advertise amendments to the Student Progression Plan for 2009-2010

Attachment: Student Progression Plan-2009-2010-Updates.pdf

Business Affairs

20. C-19 Monthly Property Report - July, 2009 - Furniture/Equipment

Attachment: Furniture-Equipment Report-July, 09.pdf

21. C-20 Monthly Property Report - July, 2009 - AV Materials

Attachment: Audiovisual Report-July, 09.pdf

22. C-21 Monthly Property Report - July, 2009 - Software

Attachment: Software Report-July, 09.pdf

23. C-22 Monthly Property Report - July, 2009 - Vehicles

Attachment: Vehicles Report-July, 2009.pdf

24. C-23 Deletion of Certain Items Report - August, 2009

Attachment: Deletion Report-August, 09.pdf

Attachment: Deletion Report (Attachments)-August, 09.pdf

25. C-24 Warrants and Vouchers for JULY, 2009

Attachment: Warrants and Vouchers July, 2009.pdf

26. C-25 Bid Renewals August 2009

Attachment: 8 20 09 Release Letter for Bid 09-F-296.pdf

Support Services

27. C-26 Final Completion to Install an Additional Chiller at Ridgeview High School

28. C-27 Pre-Qualification of Contractors

Attachment: Contractor List, 8,20,09.pdf

29. C-28 Deductive Change Order #1 (Direct Purchase) to Install A Lightning Protection System at Ridgeview High School

Attachment: RHS.CO1.pdf

30. C-29 Additive Change Order 2 for Orange Park High School Building 12 Air Handler, Light Fixtures and Ceiling Replacement

Attachment: CO 2, OPH Air Handler.pdf

31. C-30 Additive Change Order 1 for Orange Park High School Building 1 Downspout Renovation

Attachment: CO 1, OPH Renovate Down Spouts.pdf

32. C-31 Substantial and Final Completion of Clay High School Duct Board Replacement Building 2 (Phase III)

Attachment: Sub Completion, CHS Duct Board Replace.pdf

Attachment: Final Completion, CHS Duct Board Replace.pdf

33. C-33 Additive Change Order 2 for Green Cove Springs Junior High School Restroom Renovation (Phase II)

Attachment: CO 2, GCSJH Restroom Renovation.pdf

34. C-34 Facility Lists for PK-5 Elementary and 6-8 Junior High Schools

Attachment: 8,20,09 k-5 Elem Fac List.pdf
Attachment: 8,20,09 6-8 Jr High Fac List.pdf

35. C-35 Revised Project Priority List (P.P.L.) to Identify Eligible Projects for C.O. & D.S. Expenditures

Attachment: Revised PPL 8.09.pdf

36. C-36 Substantial Completion of Coppergate Elementary School Athletic Field Drainage System

Attachment: CGE Athletic Field Substantial Completion.pdf

37. C-37 Substantial and Final Completion of Lakeside Junior High School Buildings 1, 2, & 3 Re-Roof

Attachment: LJH Bldgs 1,2,3 Re-Roof Substantial.Final.pdf

38. C-38 Additive Change Order #1 for Clay High School Fire Alarm Replacement

Attachment: CO 1 Clay Fire Alarm.pdf

39. C-39 Additive Change Order #7 for OakLeaf High School

Attachment: CO 7 OHS.pdf

40. C-40 Deductive Change Order #6 (Direct Purchasing) for OakLeaf High School

Attachment: CO 6 OHS.pdf

41. C-41 Deductive Change Order #2 for Lakeside Junior High School Buildings 1, 2, & 3 Re-Roof

Attachment: CO 2 LJH Bldgs 1,2,3 Re-Roof.pdf

42. C-42 Spot Educational Plant Surveys

Attachment: Spot Survey, AES.pdf
Attachment: Spot Survey, POE.pdf
Attachment: Spot Survey, OLJH.pdf

43. C-43 Substantial Completion of District Ancillary Facility Blanding Entry Phase

Attachment: Substantial Completion District Ancillary Blanding Entry.pdf

Adoption of Consent Agenda

44. Adoption of all remaining Consent Items

Motions:

Approve the Consent Items as presented, with the exception of item C32 which was moved to Discussion and Human Resources Special Action Item "C" which was withdrawn. - PASS

Vote Results

Motion: Lisa Graham

Second: Frank Farrell

Frank Farrell - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Not Present

Charlie VanZant - Aye

Recognitions and Awards

45. Concert on the Green Winners - Joy Myers

Minutes:

Concert on the Green Winner, Maya Akers performed "I Feel Pretty".

Donna Wissinger, performed on the flute and provided information on the "Artz Out Loud" program.

Scheduled Citizen Requests

Presenters

46. Thomas Pentz, CEO Orange Park Medical Center - Scholarship Contribution

Minutes: Mr. Thomas Pentz, CEO of Orange Park Medical Center was not present at this meeting.

Discussion Agenda

School Board Attorney**47. Evaluation Instrument for School Board Attorney**

Attachment: CCSB - Attorney Evaluation - Guidelines.pdf

Attachment: CCSB - Attorney Evaluation - Supt & Board.pdf

Motions:

Approve item as submitted. - PASS

Vote Results

Motion: Lisa Graham

Second: Carol Studdard

Frank Farrell - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Not Present

Charlie VanZant - Aye

Deputy Superintendent**48. Public Hearing - Amendments to CCSB Policy 6GX-10-4.58 Use of Telecommunications & Network: Terms & Conditions, and 6GX-10-4.59 Technology Services**

Attachment: CCSB - Amendment 4.58 Use of Telecommunications & Networks Terms & Conditions.pdf

Attachment: CCSB - Amendment 4.59 Techonology Services.pdf

Minutes: The public hearing was held, with no one present to speak to this item.

Motions:

Approve amendments to CCSB Policy 4.58 and 4.59 as submitted. - PASS

Vote Results

Motion: Lisa Graham

Second: Frank Farrell

Frank Farrell - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Not Present

Charlie VanZant - Aye

Human Resources

49. Human Resources - Special Action "B"

Attachment: HR Special Action B - 8-20-09.pdf (Confidential Item)

Motions:

Approve the action as presented. - PASS

Vote Results

Motion: Carol Studdard

Second: Lisa Graham

Frank Farrell - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Not Present

Charlie VanZant - Aye

~~50. Human Resources - Special Action "C"~~

~~Attachment: HR Special Action C 8-20-09.pdf (Confidential Item)~~

~~**Minutes:** This item was withdrawn.~~

51. Human Resources - Special Action "D"

Attachment: HR Special Action D 8-20-09.pdf (Confidential Item)

Minutes:

Motions:

Approve the action as presented. - PASS

Vote Results

Motion: Lisa Graham

Second: Frank Farrell

Frank Farrell - Aye

| | |
|-------------------|---------------|
| Lisa Graham | - Aye |
| Carol Studdard | - Aye |
| Carol Vallencourt | - Not Present |
| Charlie VanZant | - Aye |

Business Affairs

52. Annual Review of CCSB Policy 5.08 Food & Nutrition Services, E. Employee & Student Wellness

Attachment: [CCSB - Wellness Policy Review.pdf](#)

Minutes: Employee & Student Wellness policy was briefly reviewed by Dr. George Copeland.

Motions:

Approve current policy as submitted. - PASS

Vote Results

Motion: Lisa Graham

Second: Frank Farrell

Frank Farrell - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Not Present

Charlie VanZant - Aye

Support Services

53. C-32 (Connell) Additive Change Order 1 for Clay High School Building 2 Duct Board Replacement (Phase III)

Attachment: [CO 1, CHS Duct Board Replace.pdf](#)

Minutes: Jim Connell, Director of Facility Planning & Construction provided a handout of the corrections and explained the changes to this item.

Motions:

Approve the change order, with corrections provided and explained by Jim Connell, Support Services - PASS

Vote Results

Motion: Carol Studdard
 Second: Lisa Graham
 Frank Farrell - Aye
 Lisa Graham - Aye
 Carol Studdard - Aye
 Carol Vallencourt - Not Present
 Charlie VanZant - Aye

54. Review Tentative Educational Facilities Plan

Attachment: [Edu Fac Plan 2009-10.pdf](#)

Minutes:

Jim Connell, Director of Facility Planning & Construction presented handouts to the Board and briefly clarified information in the Tentative Educational Facilities Plan. OakLeaf High School is the only school in the Plan for this year. The next school, if needed, would be Elementary "R" in the Green Cove Springs area. Final approval of the plan will be 9/17/09.

Tom Moore, Chief Information Officer, explained the extra burden on technology funding due to DOE required "on-line" testing and aging PC lab equipment in schools. Currently 49% (7,421) of PCs are older than 5 years and by the end of this year 62% (9,722) will be older than 6 years. Parts cannot be obtained for these older machines.

Motions:

Review only -

Vote Results

Motion:

Second:

Presentations from the Audience

55. Speaker

Minutes: Lea Rhoden, thanked the Board for voting on the .25 mill levy and spoke on behalf of teachers' salaries.

Superintendent Requests

56. Open School Campuses vs. Fenced Campuses

Minutes:

Superintendent Wortham requested feedback from the Board on the concept of "open" school campuses for after school and community access on weekends. The Board indicated its preference to allow the campuses to be open after hours and weekends. If vandalism should increase then the school, on a case-by-case basis, would notify the parents and secure the campus.

Mr. Elliott explained the procedures in place for school campuses and the agreements we have with county sponsored organizations since 1996.

57. Request for Approval of an Emergency Action

Minutes: For the welfare of the school district and the public, the Board approved a motion to declare an emergency due to the physical inability of Carol Vallencourt to attend meetings at a time when her presence is critically needed. This declaration allowed further consideration of a motion to allow her attendance by electronic media.

Motions:

Approve request for emergency item and action. - PASS

Vote Results

Motion: Carol Studdard

Second: Frank Farrell

Frank Farrell - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Not Present

Charlie VanZant - Aye

58. Participation in Board Meetings via Electronic Media

Minutes:

The Board approved Carol Vallencourt's attendance and participation, by electronic media, in all future Board meetings which she is physically unable to attend

beginning September 17, 2009.

Motions:

Approve participation in School Board Meetings via electronic media. - PASS

Vote Results

Motion: Lisa Graham

Second: Frank Farrell

Frank Farrell - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Not Present

Charlie VanZant - Aye

59. Proposed OakLeaf High Boundaries

Minutes:

Superintendent Wortham informed the Board of a committee of staff/principals coming together on October 2nd to begin the process of establishing the zone for the new OakLeaf High School and amendments to the boundaries for other high schools.

School Board's Requests

60. Update

Minutes:

Mr. Farrell reported on a meeting of the NE Florida School Board Coalition in St. Augustine. Legislative updates concerning items that didn't pass the last Legislative session but may be revisited in the next session are: 1) Increase in graduation standards; 2) Raising the FCAT level; 3) Eliminating the professional service contract; 4) Class Size Amendment; and 5) Governor's desire to see 30 minutes a day dedicated to physical education.

Mrs. Graham inquired about road construction in the OakLeaf area for the Brannenfield-Chaffee overpass. Jim Connell provided updated information to the Board.

Mr. Van Zant provided current legislation information on the GED Exit Option.

61. School Board Attorney Request

Minutes: Bruce Bickner, School Board Attorney, requested a private meeting with the School Board, according to Florida Statute 286011, sub paragraph 8, which allows meeting out of the sunshine. Meeting is requested at the end of the School Board meeting in September to discuss pending litigation, strategies, settlement issues and liability issues.

Attorney's Requests

Adjournment (9:00 p.m.)

Ben Wortham, Superintendent

Charles Van Zant, Jr., Chair